



The Bay Academy for the Arts & Sciences
Intermediate School 98

Maria Timo
Principal

Weekly Intercom March 11, 2016

1. **Instruction-** There is an expectation that there is meaningful instruction occurring each and every period, each and every day. There are no 'down' times or reasons to ask a supervisor to come back another day. We have opportunities during the year for 'fun' days but those are sanctioned by the administration. It is your professional duty and responsibility to ensure you have an instructional plan of action which will provide your students with an effective lesson.
2. **Prep Periods-** These periods are for the sole purpose of providing teachers with the necessary time to prepare for their student's lessons. You may not leave the building for any personal reason without the express permission of a supervisor. There are times when there is a valid and necessary reason to ask to leave the building but please make sure you seek me out first. Thank you.
3. **Attendance-** Attendance is taken during the beginning of 2nd period and sent down to the main office immediately after that. That is non-negotiable. It is not your discretion to change that mandate.
4. **Professional Development-** On Monday 3/14 we will be hosting a PD on the Ed Performance Series for all ELA and Math teachers. This will take place in the library directly after school. All other staff members please report to the auditorium.
5. **Science Olympiads-** Our select group of science talent students will be competing on Saturday 3/12 under the direction of Dr. Cubbin assisted by Mr. Lilly, Mr. Soeur, Mr. Ouellette, Mr. Hofmann, Mrs. Herman and supported by Mrs. Dalton. Good luck tomorrow to our scientists.
6. **Pi Day-** We will recognize this special day on Monday 3/14 with an assembly periods 3, 4 and 5. Thank you to Ms. Cuoco for putting together this fun filled day.
7. **Parent Teacher Conferences-** The PTC's will take place on Thursday March 17, 2016 from 12-2:00pm and 5-8:00pm. You may take your lunch from 11-11:45pm. All monitors must be picked up by you and must have a pass. Please remember to greet our parents warmly and professionally. Do NOT engage in any aggressive or hostile conversations. If you need assistance please call for help. We will be available to assist.
8. **Student Updates-** Please adjust your records accordingly:
743 Ariel Yevdayev Discharge
653 Mahum Khan Re-Admit



**Insightful teachers cultivate conversations
that play with all ideas, outrageous, fanciful,
surprising and profound**