



The Bay Academy for the Arts & Sciences  
Intermediate School 98  
*Maria Timo*  
Principal

Weekly Intercom January 15, 2016

- Copier Machines-** As you are already aware, there are three brand new copier machines. These are located in rooms 237, 308 and 426. These are for your instructional practice. You have been given a passcode that must be input when you use the machine. I've attempted to alleviate some of the time- robbers you face every day by providing you with these machines. Here are a few do's and don'ts to follow:
  - ~do use them to enhance your lessons
  - ~do use the machine with care
  - ~do use the trash pail to discard unwanted copies
  - ~do not leave the machine jammed; phone the main office
  - ~do not leave a mess in the room
  - ~do not attempt to fix the machine
  - ~do report any messages on the screen
  - ~do enjoy this gift
- Benchmark Assessments** - Please return your benchmark assessments to Mr. Goldberg by Tuesday 1/26/16.
- Edline/Easy Grade Pro Web Reminder-** must be updated weekly. You are provided with ample time to maintain this site. Training and tips are always available. If needed, please see your AP for assistance.
- Legal Holiday-** Monday January 18, 2016. Enjoy the day off in honor of Martin Luther King Jr.
- Parent/Teacher Workshop-** Please join us for a fun filled evening where under the expert direction of Mrs. Samuelson and Mrs. McGrath we will be creating a winter scene painting. Refreshments such as finger sandwiches and cheese & crackers will be served. This event will begin at 5:45pm. Thank you to our talented PC Caryn DiMari for coordinating this team building event.
- Professional Development Mondays-** Our next few rounds of PD will focus on the merits of the Socratic Seminar in classrooms. The purpose of this strategy is for students to achieve a deeper understanding about ideas and values. Students are expected to systematically question and examine issues. They are required to articulate different points-of-view. The group discussion allows students to construct meaningful conclusions through disciplined analysis, interpretation, listening, and participation.
- Student Led Conferences-** We must use Tuesday afternoons to work closely with our families to assist us in forming cooperative partnerships. Please encourage your students (all levels) to set up an appointment to meet with you. The parent must be present as well. Appointment times should run between 2:00-2:40pm. ***When the conference concludes, please send me an email with the date of the conference as well as the names of the student and his/her parent.***



*Endlessly inspiring, deeply kind,  
Worldly and wise...  
A special teacher speaks to a heart*