

The Bay Academy for the Arts & Sciences
Intermediate School 98

Maria Timo

Principal

Weekly Intercom October 25, 2013

1. **Edline/Easy Grade Pro Web-** Your Edline account must be updated weekly, if not more often. Many parents use this site as a way to monitor their child's work. This tool is being used as a means to close the achievement/communication gap. Please ensure that you keep your grade book and website current.
2. **Faculty Conference-** The November faculty conference will be held on Tuesday November 5, 2013 in the library at 7:50am. This conference was originally set for November 4 2013 at 2:45pm but I will conduct the conference on the 5th. Please mark your calendars accordingly.
3. **Student Printing-** You may not penalize a student if he/she has a computer or printing issue at home. You should request a note from the parent/guardian in the event of a tech problem. If there is no easy remedy for the student, then have the student print the work from a school computer/printer. It would be a good strategy to post this policy on your website.
4. **Halloween Celebration-** Please join us in making this day fun by dressing up for Halloween. On October 31, 2012 if you choose, your lessons can be centered around a Halloween theme. Also, treats will be shared by all staff participating in donating a Halloween themed treat in the Library. Sign-up sheets are in the Main Office.
5. **Fall Ball-** The PTA is sponsoring our first student dance on Wednesday October 30, 2013 from 6-8:00pm. Please join us for this fun filled evening.
6. **Bay Revue-** A special thank you to all the staff members who helped to showcase our school to potential students. You did an amazing job. Thank you Nicole D'Agosta, Nicole Kasbar, Lorene Comas, Joseph Zoltowski, Chris Browne, Jeannine Airo, Nick Auriti, Ahmed Mohassib and Max Sherman.
7. **Columbus Day Parade-** A huge thank you to those staff members who attended the parade and marched with our students. Thank you to Nicole D'Agosta, Mark Goldberg, Valerie Aburdene and Janet Stern.
8. **Security Measures-** It is imperative that you secure your personal items as well as tech items. Do not leave your door opened or unlocked with your laptop not secured. Also, if you have a mobile laptop cart, you are responsible for those laptops. You must ensure that all laptops are returned to the cart in the same condition you issued them to your students. Keep the laptop cart locked at all times as well.

*As I walk around the building I am constantly amazed at the outstanding work I observe.
Exciting, engaging lessons are being delivered every day and in every classroom! The
professionalism of the staff never ceases to astound me. Thank you for every great effort to
make the Bay Academy the exceptional school it is!*