



The Bay Academy for the Arts & Sciences Intermediate School 98

Maria Timo

Principal



Weekly Intercom September 12, 2014



1. **Back to School Night-** In accordance with the UFT contract we will be hosting our first Back to School night where parents/guardians will follow their child's Thursday schedule. We will have all 8 periods including the lunch periods. The periods will be 15 minutes each. Please have a presentation prepared and a possible hand-out as well. Please have parents sign an attendance sheet. Please be welcoming, professional and prepared.
2. **Class Lists-** If you have incorrect class lists, please notify Mrs. Dalton. Please ensure that all students listed on your class lists are actually present in your room. If there is a student who is not on your list but is in your room, you **MUST** notify Mrs. Dalton.
3. **9-11 Remembrance-** Thank you to Ms. Cerbone for helping us remember this tragic event in our nation's history. Thank you to all for respecting and joining us in a moment of silence.
4. **Employment Opportunities-** All posting are located on the left hand side of the bulletin board in the Main Office. It is your responsibility to apply for these positions.
5. **ELL Training-** All teachers must complete 7.5 hours of ELL training. If you have not already completed this mandate, you must see Ms. Cerbone for details.
6. **Social Committee-** The dues are \$60.00 for the 2014-15 school year. Cash only is requested.
7. **Cleaning Products-** In accordance with State law, only environmentally sensitive cleaning (Green Seal Certified or Eco Logo approved) may be used in New York City public school buildings. Please ensure that you use only Green Seal Certified or Eco Logo-approved products.
8. **Timecards-** Please move your timecard from **OUT** to **IN** and **IN** to **OUT** at the start of the day and the end of the day.
9. **Fundraising-** This year our goal is to try and secure as much funding for our school as possible by reaching out to outside sources. We initiated the **Box Tops for Education** program last year which pays .10 cents for every Box Top submitted. With a student population of close to 1500, we are bound to receive a substantial check which will be used for paper, ink and other teacher supplies. Please support this easy fundraiser by cutting out **Box Tops** on participating products and bring them into school. Ask your friends, family members and neighbors to support us as well.
10. **Windows-** Windows may not be opened from the bottom. Even though the weather has been extremely hot, it is unsafe to have your windows opened from the bottom.
11. **District 21 Middle School Fair-** The fair will take place on Tuesday September 30, 2014 at Seth Low from 5:30-7:30pm. We will be representing The Bay Academy at this fair. We need as many volunteers as possible since we are the most crowded table. You may RSVP to Nancy by 9/24/14. Please mark your calendars for this event.
12. **Per Session Opportunities-** If you are interested in working an afterschool program please note there are many openings still available.
13. **Passing-** All staff members must be in the halls during passing to ensure the safety of the students.

The school year is underway and we will continue our journey towards academic excellence for all our students! We will continue to:

- *Build a common language*
- *Make the observation process collaborative and meaningful*
- *Use various data to drive our instructional decision making*
- *Incorporate UDL strategies into all lessons*
- *Use technology to create interesting, interactive and valuable lessons*
- *Communicate with the homes of our students through Easy Grade Pro and Edline*
- *Work collaboratively in teacher teams*

